



Furness Rentals Limited
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KNOW YOUR CUSTOMER FORM

EXPLANATORY NOTES

1. The purpose of this checklist is to ensure that the identity of customers and their source of wealth/funds are properly verified in order to achieve compliance with the Proceeds of Crime Act 2000 and it must be completed and submitted as part of every application. Only original documents must be used in the verification process and must be copied and attached to this form.
2. This checklist must be completed and submitted together with all relevant attachments.

PLEASE TICK THE APPROPRIATE BOXES AND ATTACH SUPPORTING DOCUMENTS WHERE APPLICABLE

SECTION A. Client Information

Date:

Full Name:

Date of Birth/Incorporation:

Place of Birth:

Nationality:

Country of Residence:

Address of Home /Registered Office:

Business Address (if different to above)

Phone Nos.

Home:

Work:

Mobile:

Fax Number:

Email Address:

SECTION B. Client Type

Individual Resident

Individual Non-Resident

Company

Partnership

Other (specify)

I am a Politically Exposed Person/ Public Figure (PEP) or Relative thereof:

Yes

No

(Specify)

A Politically Exposed Person / Public Figure is defined as:

- a. Individuals such as the Head of State or Government, senior politician, senior government, judicial or military officials, senior executives of State-owned corporations and important political party officials who are or have been entrusted with prominent functions by a foreign country or domestically for Trinidad and Tobago persons who are or have been entrusted with a prominent function by an international organization which refers to members of senior management such as directors and members of the board or equivalent functions;
- b. An immediate family member of a person referred to in paragraph (a) such as the spouse, parent, siblings, children and children of the spouse of that person; and
- c. Any individual publicly known or actually known to the relevant financial institution to be a close personal or professional associate of the persons referred to in paragraphs (a) and (b);

SECTION C. Verification of Identity / Address

Individual

RESIDENT (2 valid forms of picture ID must be provided)

ID Type (Please tick two)	Number	Country of Issue	Expiry Date	Documents Attached	
Passport				Yes	No
National ID Card				Yes	No
Driver's Permit				Yes	No

HOME ADDRESS

(using one of the following)

Date (within 3 months of application)

Documents Attached

Utility Bill
(Electricity, Water, Telephone, Cable)

Yes No

Electoral List

Yes No

Current Bank Statement

Yes No

NON RESIDENT ONLY (Please provide additional information below)

Documents Attached

Overseas Bank Reference

Yes No

Company (Please provide all of the following documents)

Documents Attached

Certificate of Incorporation

Yes No

Notice of Address

Yes No

Copy of latest annual return (filed within last 12 months)

Yes No

Articles of incorporation

Yes No

Copies of photo IDs for all Directors and Signatories

Yes No

List and verify identity of all shareholders holding > 10% paid up share capital

Yes No

Partnership (Please provide all of the following documents)

Documents Attached

Copy of Partnership Agreement duly Notarized

Yes No

A List of Current Partners with verification of identity

Yes No

A List of authorized signatories for this transaction with verification of identity

Yes No



SECTION D. Occupation / Business Activities

Employee Name of Employer:

Business

Type of Business: (Please select type and specify where necessary)

- Attorney/Accountant Import/Export (specify) Specify
- Financial Services (specify) Distribution (specify)
- Retail (specify) Transport / Travel Agent
- Real Estate Dentist /Doctor
- Construction Other (specify)

SECTION E. Verification of Source of Funds

SOURCE OF FUNDS over \$50,000 Documents Attached

Has the Declaration of Source of Funds Form been completed and attached? Yes No

**SECTION F. Other
(Please provide any additional information that may be useful in processing this application)**

I/We hereby declare and confirm that the information given by me/us in this application is true and correct and I/we declare that I/we am/are not engaged in money laundering, terrorist financing, fraud or other illegal activities.

I/We release and forever discharge all such persons and entities from all liabilities connected with such disclaimer whosoever and howsoever arising.

Name: _____ Reviewed By _____

Signature: _____ Signature: _____

Date: _____ Date: _____

Documents Outstanding Yes No

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